

STATED MINUTES OF REGULAR MEETING OF GALENA, MO CITY COUNCIL ON MAY 16, 2022

1ST ON AGENDA: ROLL CALL

MAYOR- JOHN ARRINGTON

COUNCILMEN- DEANA WELLS, VONDA BARELA, & TARENA HILL

EMPLOYEES – MICHAEL HATCHER, RICK MCCREA, CARMEN MALLOY, KELLY WHEELER

MAYOR JOHN ARRINGTON CALLS MEETING TO ORDER AT 6:30 P.M.

2ND ON AGENDA: EMPLOYEE HANDBOOK – Deana Wells is now working on a more streamlined version of the employee handbook. A template was received today from Kimberling City, and Deana will review and edit.

3RD ON AGENDA: GATE VALVE REPAIRS – Mayor John Arrington has not yet talked to Shannon Stephens. Table until the June 1, 2022, council meeting.

4TH ON AGENDA: CITY USE OF THE COUNTY'S ANNEX BUILDING FOR CITY COURT – Council approved the \$50 fee for monthly rent. City will start using the Annex building for court on August 4th. Court clerk, Carmen Malloy, will need a cart to take her computer and files to court meetings. Tarena Hill offered to donate a cart for the city to use.

5TH ON AGENDA: WATER MAIN REPAIR AT OLD FAIRGROUNDS - Mayor John Arrington discussed the recent repair of the water main-line break. The break occurred where the water line runs parallel with a creek bed. Just beyond where the break occurred, there are 2 culverts approximately 2 foot in diameter that direct storm water towards the creek bank where the water line is close. The soil covering the water pipe had washed away, exposing the water line. The pipe was pushed out of place by the storm water causing a joint to separate. The city clerk added that her USDA report has been showing for several months there is a significant and growing water leak somewhere in the water system. This recent break may possibly be the source of the water loss. The break was recently repaired and was backfilled with soil. Mayor Arrington explained something more permanent will need to be done because the next big rain could wash out all the backfill. A concrete wall or barrier was proposed to protect the water line from storm water runoff. Tarena Hill made a motion to get bids for the concrete barrier. Vonda Barela 2nd. All agree, motion passed. Mayor John Arrington said he would work on getting bids for this project.

6TH ON AGENDA: INCREASING COMMERCIAL DEPOSITS FOR WATER/SEWER: There was discussion regarding raising the deposit for commercial city utility accounts that are habitually late in payments. Deana Wells asked city clerk, Kelly Wheeler, to provide, at the next council meeting, a document showing the average amount of a commercial city utility bill. The change in deposit amount will need to cover at least 2 months of city utilities.

May 16, 2022

Council Meeting Minutes Page 2

7TH ON AGENDA: SETTING SEPARATE RATES FOR RESIDENTIAL, COMMERCIAL AND INSTITUTIONAL:

There was discussion regarding lowering the commercial rates and creating a new “institutional” category for the billing of city utilities. Deana Wells stated, before the council agrees to lower commercial rates, they need to know how this will impact the city’s monthly income from utilities. Deana Wells asked the collector, Carmen Malloy, to generate a spreadsheet showing the commercial billings at their current rate and at the current residential rate but not to include any institutional entities on the project. Tarena Hill suggested also doing a column showing a lesser reduction (not to the level of the residential rate). It was decided to just do a comparison with commercial dropping to residential rate, and council can discuss those results to determine if they want to drop the commercial rate that low or find a “meet-in-the-middle” rate between the current commercial and residential rates.

8th ON AGENDA: PUMP MOTORS FOR THE FILTERING SYSTEM AT THE SEWER PLANT: Michael Hatcher from maintenance advised council the pumps are back ordered. Table until the June 1, 2022, council meeting.

9th ON AGENDA: ROAD REPAIR NEEDED ON FIRST STREET: Council was told about the wash out on first street that a citizen had complained about. The need for repair has already been discussed with Stephens and Sons who said they will work on the street after the spring rain season slows and school bus traffic ends when school lets out for the summer.

10th ON AGENDA: FOURTH OF JULY: The city’s celebration will be July 2nd. Vendors are welcome at no charge. Galena Sports Boosters will do the cooking. City will do corn on the cob again. The city clerk and collector will send letters out asking for donations. Vonda Barela volunteered to oversee the raffle. Deana Wells made a motion for the city to spend up to \$500 on a raffle item. Vonda Barela 2nd. All agree, motion passed.

11th ON AGENDA: CITY ROAD SIGNS: Council was given a list of street signs needing to be purchased which included: 2 no left turn signs, 3 smaller-sized stop signs and 2 local truck route signs. Permission was given to order the signs using funds from the street account.

12th ON AGENDA: CITY INSURANCE: City clerk, Kelly Wheeler, presented e-mails from the insurance carrier showing the cost quotes for renewal and the changes to the coverage. Council reviewed and will decide on which option to proceed with at the next meeting. The city hall and Maple Street wellhouse roofs were also discussed during this time. Deana Wells asked Kelly to have copies of the roof bids from earlier this year in the council packets for the next meeting.

13th ON AGENDA OLD BUSINESS –

John Arrington – Advised we are still working on the install of the tornado siren. The city clerk added to the discussion by reading an e-mail from the installer which gave a detailed update with a proposed completion timeline.

May 16, 2022

Council Meeting Minutes Page 3

Deana Wells – Asked when the city park gazebo would be torn down. Mayor explained that maintenance is just one person and will need help with this project. Carmen Malloy said she would talk to her husband about using their tractor, and Mayor added the city will need to rent a dumpster for the waste materials.

Tarena Hill – Asked when the city's sign would be completed and was told it would be soon, weather permitting. She also commented on the completion of the fence behind city hall saying it looked very nice.

Carmen Malloy – Advised the donation from Tablerock Lake Community Foundation for the playground equipment is actually not a donation but a grant that cannot be applied for until after June first. She has been obtaining pricing for equipment and will submit the grant application in June.

Vonda Barela – No

Kelly Wheeler – No

Michael Hatcher – No

Rick McCrea – No

14th ON AGENDA IS NEW BUSINESS –

John Arrington – Informed the council we have received the new police vehicle, and Officer Rick McCrea says it runs great but needs the new radio installed. For now, he has a functioning radio, but it will not be the ideal setup until the new radio is installed.

Carmen Malloy – Carmen has received 2 bids for the canvas awning on the front of city hall. The first bid was from the original installer and was for \$1970. The second bid was from a company that installed the first replacement canvas and was for \$2574. Canvas color was discussed regarding staying with the red or going with a different color. Tarena Hill made a motion to purchase from the original installer with the quote of \$1970 and use black canvas. Deana Wells 2nd. All agree, motion passed.

Carmen Malloy also informed council saying the library wants to use the city's dunk tank in July for an event they are having. Tarena Hill made a motion to allow the library to use the dunk tank with the caveat that they must sign a release of liability for the city. Vonda Barela 2nd. All agree, motion passed.

Carmen Malloy listed the renewals submitted for city business licenses. Deana Wells made a motion to approve the renewals. Vonda Barela 2nd. All agree, motion passed.

Lastly, Carmen Malloy informed the council that Zechariah Walden has asked for a new sewer average due to a water leak they had during the normal sewer averaging months. Tarena Hill made a motion to allow the new sewer average. Vonda Barela 2nd. All agree, motion passed.

Michael Hatcher – Michael Hatcher advised council the city's John Deere Z830 Z-track mower is backfiring and hammering. He thinks it possibly has a rod knocking, or maybe it is having valve clearance issues. Tarena Hill stated she has a lawnmower being delivered by the Tractor Barn out of

May 16, 2022

Council Meeting Minutes Page 4

Republic, and when they drop off her mower, they could have a look at ours. She has a friend with that business who might give the city a deal on any repair work. It was decided to have them look at it for a quote on repairs.

Deana Wells – No

Vonda Barela – No

Tarena Hill – No

Kelly Wheeler – No

15th ON AGENDA IS BILLS AND FINANCES – Deana Wells made a motion to approve and pay bills. Vonda Barela 2nd. All agree, motion passed.

16th ON AGENDA IS APPROVE MINUTES FROM 04/18/2022 AND 5/5/2022– Deana Wells made a motion to approve the 5/5/2022 minutes. Tarena Hill 2nd. All agree, motion passed. Tarena Hill made a motion to approve the 4/18/2022 minutes. Vonda Barela 2nd. All agree, motion passed.

Tarena Hill made a motion to adjourn at 7:40 pm. Deana Wells 2nd. All agree, motion passed.