

**CITY OF GALENA  
REQUEST TO BE PLACED ON AGENDA**

Name: \_\_\_\_\_

Subject to be discussed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of council meeting: \_\_\_\_\_

Date of request: \_\_\_\_\_

Request received by: \_\_\_\_\_

Placed on agenda by and date: \_\_\_\_\_

**NOTE:**

Time to make presentation shall be 3 minutes unless extended by board

Requester should provide written information to be distributed to the board prior to meeting: